



CATTARAUGUS COUNTY

John R. Searles, County Administrator

303 Court Street
Little Valley, New York 14755

Phone: (716) 938-2577
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Contingent Fund Balance: \$147,160

The following committees will meet on **Wednesday, October 4, 2023**, in the large committee room at the County Center, 303 Court Street, Little Valley, New York, at the indicated times.

Labor Relations	4:00 p.m.
Human Services	4:05 p.m.
Development & Agriculture	4:10 p.m.
County Operations/Public Safety	4:15 p.m.
Public Works	4:20 p.m.
Finance	4:25 p.m.

Join by phone:

+1-408-418-9388 or

+1-646-992-2010 United States Toll (New York City)

+1-312-535-8110 United States Toll (Chicago)

Access Code: 173 334 7118 (Followed by #)

ACT NO.

PREFILED RESOLUTIONS

- 416-23 Mr. Benson and Mr. Helmich
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH U & S SERVICES, LLC FOR HVAC CONTROL SYSTEM MAINTENANCE AND FIRE ALARM INSPECTION (Department of Buildings & Grounds)
- 417-23 Mr. Boberg and Mr. Klancer
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH TIMEKEEPING SYSTEMS, INC. FOR SHERIFF'S OFFICE ROUNDS TRACKER SOFTWARE AND EQUIPMENT AND ADJUSTING VARIOUS APPROPRIATION ACCOUNTS (Sheriff's Office)
- 418-23 Mr. Boberg and Mr. Klancer
AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH NEW YORK STATE INDUSTRIES FOR THE DISABLED FOR DELEVAN DEPARTMENT OF MOTOR VEHICLES OFFICES JANITORIAL SERVICES
- 419-23 Mrs. Andreano and Mr. Helmich
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH ARJO, INC. FOR THE PURCHASE AND INSTALLATION OF BATHING TUBS IN THE PINES HEALTHCARE AND REHABILITATION CENTERS AND ADJUSTING VARIOUS APPROPRIATION ACCOUNTS (Department of Nursing Homes)
- 420-23 Mrs. Andreano and Mr. Helmich
AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH RTG MEDICAL FOR HEALTH CARE STAFFING COVERAGE FOR DEPARTMENT OF NURSING HOMES

421-23

Mrs. Andreano and Mr. Helmich

AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH LISA TRAINA FNP-C FOR THE PINES HEALTHCARE & REHABILITATION CENTER-OLEAN CAMPUS CONTINGENT MEDICAL DIRECTOR SERVICES

Committee Referrals for October 4, 2023 Committee Meetings							
Act #	Finance	County Ops/Pub Safety	DPW	Human Services	Dev & Ag	Labor Relations	Strategic Plng.
416	X		X				
417	X	X					
418	X	X	X				
419	X			X			
420	X			X			
421	X			X			
TOTAL	6	2	2	3	0	0	0

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
U & S SERVICES, LLC FOR HVAC CONTROL SYSTEM MAINTENANCE
AND FIRE ALARM INSPECTION
(Department of Buildings & Grounds)**

Pursuant to Sections 215 and 450 of the County Law.

I. WHEREAS, Act 395-2019 authorized a contract for inspection, testing and maintenance of HVAC controls for various County buildings, the term of which expires December 31, 2023, and

II. WHEREAS, the County is desirous of continuing the aforementioned services, and

III. WHEREAS, U & S Services, LLC, 95 Stark Street, Tonawanda, New York 14150, can provide inspection, testing and maintenance services for the HVAC control system at the facilities listed below, for an amount as follows:

<u>Location</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>
LV DPW Facility	\$ 4,700.00	\$ 4,841.00	\$ 4,986.00	\$ 5,136.00
Franklinville DPW Facility	\$ 600.00	\$ 618.00	\$ 637.00	\$ 656.00
Pines-Machias	\$ 3,900.00	\$ 4,017.00	\$ 4,138.00	\$ 4,262.00
Pines-Olean (includes annual inspection of Fire Alarm & CO sensors)	\$ 9,680.00	\$ 9,970.00	\$10,270.00	\$10,578.00
LV County Center/Jail (includes calibration of water meter in courthouse 1/yr.)	\$11,830.00	\$12,185.00	\$12,551.00	\$12,927.00
Stonehouse	\$ 1,820.00	\$ 1,875.00	\$ 1,931.00	\$ 1,989.00
Olean Office Facility	<u>\$ 9,400.00</u>	<u>\$ 9,682.00</u>	<u>\$ 9,972.00</u>	<u>\$10,272.00</u>
Total Annual Cost	\$41,930.00	\$43,188.00	\$44,485.00	\$45,820.00

**Amounts include cost of Autotask Endpoint Management (AEM) software used to monitor computer performance, audit all assets and pinpoint deficiencies,

now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with U & S Services, LLC, for the provision of the above-described services, contingent upon and subject to inclusion in the 2024 budget of sufficient funds to cover the costs of the aforementioned services, for a term commencing January 1, 2024 and terminating December 31, 2027, according to the above-described terms.

Resolution Referred to:

- | | | | |
|------------------------------|-------------------------------------|--------------------|--------------------------|
| Finance | <input checked="" type="checkbox"/> | Human Services | <input type="checkbox"/> |
| DPW | <input checked="" type="checkbox"/> | Develop. & Ag | <input type="checkbox"/> |
| Labor Relations | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Co. Operations/Public Safety | <input type="checkbox"/> | | <input type="checkbox"/> |

AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH TIMEKEEPING SYSTEMS, INC. FOR SHERIFF'S OFFICE ROUNDS TRACKER SOFTWARE AND EQUIPMENT AND ADJUSTING VARIOUS APPROPRIATION ACCOUNTS (Sheriff's Office)

Pursuant to Sections 363, 366 and 450 of the County Law.

I. WHEREAS, the County Sheriff's Office is desirous of purchasing a new rounds checker with associated software and support for the Jail, and

II. WHEREAS, TimeKeeping Systems, Inc., 30700 Bainbridge Road, Solon, Ohio 44139, can provide Guard1 Plus software and support and the Pipe touch button reader for a total amount of \$9,487.24, as follows:

<u>Qty</u>	<u>Description</u>	<u>Price</u>	<u>Total</u>
1	GUARD1 Plus Professional Edition Software	\$1,395.00	\$1,395.00
7	The PIPE Touch Button Reader	\$795.00	\$5,565.00
1	USB Downloader	\$395.00	\$ 395.00
3	5mm Touch Memory Button, 10 pieces	\$39.50	\$ 118.50
30	Metal Wall Mount Button Holders	\$19.95	\$ 598.50
1	Shipping Charge (estimated)	\$25.24	\$ 25.24
	Sub Total		\$8,097.24
1	Rounds Tracker	\$995.00	\$ 995.00
1	GUARD1 Plus One Year Support	\$395.00	\$ 395.00
	Total		\$9,487.24

and

III. WHEREAS, various appropriation accounts must be adjusted to cover the cost of the aforementioned software, support services and equipment, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with TimeKeeping Systems, Inc., for the provision of Rounds Tracker software, support services and equipment, for a term commencing September 8, 2023 and terminating one (1) year after installation and acceptance of the aforementioned PIPE touch button readers and Guard1 software, according to the above-described terms, and be it further

II. RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Increase Appropriation Account:

A.311.3150.0000.20008 Tools & Equipment \$5,000.00

Decrease Appropriation Account:

A.311.3150.0000.11000 Full-Time Wages \$5,000.00.

Resolution Referred to:

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|------------------------------|-------------------------------------|--------------------|--------------------------|
| Finance | <input checked="" type="checkbox"/> | Human Services | <input type="checkbox"/> |
| DPW | <input type="checkbox"/> | Develop. & Ag | <input type="checkbox"/> |
| Labor Relations | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Co. Operations/Public Safety | <input checked="" type="checkbox"/> | | |

**AUTHORIZING THE CHAIR TO EXECUTE AMENDED CONTRACT WITH
NEW YORK STATE INDUSTRIES FOR THE DISABLED FOR
DELEVAN DEPARTMENT OF MOTOR VEHICLES OFFICES JANITORIAL SERVICES**

Pursuant to Section 162 of the State Finance Law
and Sections 215 and 450 of the County Law.

I. WHEREAS, Act 250-2023 authorized a contract with New York State Industries for the Disabled, Inc., for the provision of janitorial services for the Delevan Department of Motor Vehicles Offices located at 46 North Main Street, Delevan, New York, the term of which expires February 28, 2024, and

II. WHEREAS, the New York State Department of Labor has increased the prevailing wage schedule, which results in an amendment to the aforementioned contract, and

III. WHEREAS, the New York State Industries for the Disabled, Inc., through the Suburban Adult Services, Inc., has agreed to provide janitorial services for the Delevan Department of Motor Vehicles Offices, as follows:

March 1, 2023 – June 30, 2023 \$448.65/month
July 1, 2023 – June 30, 2024 \$466.58/month
(subject to increase based upon NYSDOL Prevailing Wage Rates),

and

IV. WHEREAS, sufficient funds are included in the budget to cover the cost of the aforementioned janitorial services, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute an amended contract, on behalf of Cattaraugus County, with New York State Industries for the Disabled, through Suburban Adult Services, Inc., for the provision of the above-described janitorial services, to amend the contract which commenced March 1, 2023 and now terminates June 30, 2024, according to the above-described terms.

Resolution Referred to:

- | | | | |
|------------------------------|-------------------------------------|--------------------|-------------------------------------|
| Finance | <input checked="" type="checkbox"/> | Human Services | <input type="checkbox"/> |
| DPW | <input checked="" type="checkbox"/> | Develop. & Ag | <input type="checkbox"/> |
| Labor Relations | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Co. Operations/Public Safety | | | <input checked="" type="checkbox"/> |

AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH ARJO, INC. FOR THE PURCHASE AND INSTALLATION OF BATHING TUBS IN THE PINES HEALTHCARE AND REHABILITATION CENTERS AND ADJUSTING VARIOUS APPROPRIATION ACCOUNTS (Department of Nursing Homes)

Pursuant to Sections 363, 366 and 450 of the County Law.

I. WHEREAS, the County Department of Nursing Homes is desirous of purchasing two (2) new bathing tubs for The Pines Healthcare and Rehabilitation Center-Machias Campus, and

II. WHEREAS, Parker AF bath tubs are available for purchase through GSA Contract No. V797D-50430 for an amount of \$13,836.44 each, and

III. WHEREAS, ARJO, Inc., 2349 West Lake Street, Addison, Illinois 60101, shall provide and install in The Pines Healthcare and Rehabilitation Center-Machias Campus two (2) Parker AF, DES, AS, Leg Rest bathing tubs and provide annual preventive maintenance for an amount as follows:

<u>Description</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Parker AF, DES, AS, Leg Rest Bathing Tub	(2)	\$13,836.44	\$27,672.88
Annual Preventive Maintenance, including 1 st year warranty	(2)	\$ 3,564.40	<u>\$ 7,128.80</u>
Grand Total			\$34,801.68

and

IV. WHEREAS, various appropriation accounts must be adjusted to cover the cost of the aforementioned purchase and maintenance, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with ARJO, Inc., for the provision of two (2) bathing tubs, installation and maintenance services, for a term commencing September 19, 2023 and terminating five (5) years after installation and acceptance of the aforementioned bathing tubs, according to the above-described terms, and be it further

II. RESOLVED, that the County Administrator is hereby directed to make the following budgetary changes:

Decrease Appropriation Account:		
El.453.4530.1160.20002	Capital Building Improvements	\$36,000.00
Increase Appropriation Account:		
El.453.4530.1190.20203	Medical Equipment	\$36,000.00.

Resolution Referred to:

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|------------------------------|-------------------------------------|--------------------|-------------------------------------|
| Finance | <input checked="" type="checkbox"/> | Human Services | <input checked="" type="checkbox"/> |
| DPW | <input type="checkbox"/> | Develop. & Ag | <input type="checkbox"/> |
| Labor Relations | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Co. Operations/Public Safety | <input type="checkbox"/> | | <input type="checkbox"/> |

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
RTG MEDICAL FOR
HEALTH CARE STAFFING COVERAGE FOR
DEPARTMENT OF NURSING HOMES**

Pursuant to Section 450 of the County Law.

I. WHEREAS, the Department of Nursing Homes is in need of coverage for certified nurse aide (CNA), licensed practical nurse (LPN) and registered nurse (RN) services for the residents of The Pines Healthcare and Rehabilitation Centers – Machias and Olean Campuses, and

II. WHEREAS, RTG Medical, 4611 East 22nd Street, Fremont, Nebraska 68025, can provide the aforementioned health care services staffing coverage for an amount as follows:

<u>Position</u>	<u>Basic Rates</u>
Registered Nurse	\$80.00/hour
Licensed Practical Nurse	\$70.00/hour
Certified Nurse Aide	\$50.00/hour

- 36 hours per week for 12 hour shifts, or 40 hours per week for 8 to 10 hour shifts;
- Each part of an hour beyond 40 hours in a single payroll week (Sunday through Saturday) will be billed at time and a half (1½) of the hourly rate (and be subject to adjustment for Holidays);
- Holiday rates apply from midnight to midnight. The following days are billed at time and a half (1½) of the hourly rate: New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving and Christmas Day;
- The two (2) facilities are separate entities and overtime pay will be calculated by facility hours;
- Two (2) hours' notice of shift cancellation by the County is required for all shifts including PRN; if no notice is given, or if the contracted staff is cancelled after they have reported for shift, the entire shift will be billed,

and

III. WHEREAS, sufficient funds are included in the budget to cover the costs of the aforementioned services, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with RTG Medical, for the provision of the above-described health care coverage services, for a term commencing October 12, 2023 to continue in full force and effect at the same rates until amended or terminated by either party hereto, according to the above-described terms.

Resolution Referred to:

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|------------------------------|-------------------------------------|--------------------|-------------------------------------|
| Finance | <input checked="" type="checkbox"/> | Human Services | <input checked="" type="checkbox"/> |
| DPW | <input type="checkbox"/> | Develop. & Ag | <input type="checkbox"/> |
| Labor Relations | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Co. Operations/Public Safety | <input type="checkbox"/> | | <input type="checkbox"/> |

**AUTHORIZING THE CHAIR TO EXECUTE CONTRACT WITH
LISA TRAINA FNP-C FOR THE PINES HEALTHCARE &
REHABILITATION CENTER-OLEAN CAMPUS
CONTINGENT MEDICAL DIRECTOR SERVICES**

Pursuant to 10 NYCRR Section 415.15 and Section 450 of the County Law.

I. WHEREAS, Act 52-2023 authorized a contract with Lisa Traina FNP-C, 77 Kent Boulevard, Salamanca, New York 14779, for the provision of Medical Director services in the event the current medical director for The Pines Healthcare & Rehabilitation Center-Olean Campus is unavailable, the term of which expires December 31, 2023, and

II. WHEREAS, the Department of Nursing Homes is desirous of renewing the aforementioned contract, and

III. WHEREAS, Lisa Traina FNP-C has agreed to provide the services of Medical Director at The Pines Healthcare & Rehabilitation Center-Olean Campus, in the event the current medical director is unavailable, for an amount of \$125.00 per hour, to be paid as invoiced, now, therefore, be it

I. RESOLVED, that the Chair of the Legislature be, and hereby is, authorized and directed to execute a contract, on behalf of Cattaraugus County, with Lisa Traina FNP-C, for the provision of the above-described contingent Medical Director services, contingent upon and subject to inclusion in the 2024 budget of sufficient funds to cover the costs of the aforementioned services, for a term commencing January 1, 2024 and terminating December 31, 2024, according to the above-described terms.

Resolution Referred to:

- | | | | |
|------------------------------|-------------------------------------|--------------------|-------------------------------------|
| Finance | <input checked="" type="checkbox"/> | Human Services | <input checked="" type="checkbox"/> |
| DPW | <input type="checkbox"/> | Develop. & Ag | <input type="checkbox"/> |
| Labor Relations | <input type="checkbox"/> | Strategic Planning | <input type="checkbox"/> |
| Co. Operations/Public Safety | | | <input type="checkbox"/> |