



704 W. Perimeter Rd.  
Frewsburg, NY 14738  
716-354-2615  
www.Onoville.com

*Administrative Offices:*  
Catt. County Dept. of EDPT  
303 Court St.  
Little Valley, NY 14755  
716-938-2310

## **REQUEST FOR PROPOSAL**

### **Onoville Marina Park Boat Launch Ramp Re-design**

DATE: February 14, 2025

FROM: Cattaraugus County Department of Economic Development, Planning and Tourism  
for Onoville Marina Park

#### **I. General Information**

Onoville Marina Park is located on the southwest side of the Allegheny River on the west bank of the Allegheny Reservoir, just north of the Pennsylvania state line. By car, Onoville Marina is roughly 8 miles south of exit 17 off Interstate 186 by way of West Perimeter Road, to the Marinas east is the Seneca Nation of Indians Territory. The Park is a popular retreat for many families throughout Western New York and Pennsylvania. The land is owned by the US Army Corps of Engineers and is leased to the County to facilitate the Park and its operations.

Cattaraugus County Department of Economic Development, Planning and Tourism (CCEDPT) oversees the operation of Onoville Marina Park. CCEDPT invites the submittal of responses to this Request for Proposal from qualified engineering firms interested in providing design services for the Onoville Marina Boat launch. The Design firm will be tasked with paying close attention to structural considerations water level issues, and weather-related incidents and create a design that will use the most appropriate and cost-effective materials and construction techniques that will withstand years of use, while ensuring boats are able to launch quickly and efficiently. If it is determined to be feasible with the current launch space, it is the desire of the county to be able to increasing the number of boats able to launch and return at the same time while having ample area for pre- and post-launch activities. CCEDPT is looking for solutions that lower the amount of maintenance costs, increase accessibility and are convenient for the Onoville Marina Park Patrons.

All questions need to be submitted through the Onoville Marina Park Project site at: [www.CattCo.org/OMP202502Launch](http://www.CattCo.org/OMP202502Launch)

**Questions Due Electronically: February 28th, 2025**

**Proposal due: March 14<sup>th</sup>, 2025 at 2PM Eastern Standard Time - [kmostricker@cattco.org](mailto:kmostricker@cattco.org)**

Expected Start Date: TBD

Please contact Kate O'Stricker at [kmostricker@cattco.org](mailto:kmostricker@cattco.org) or by phone at 716-938-2320 for any questions or concerns.

## II. Project Description

EDPT is requesting proposals from qualified marina engineers to complete a boat launch redesign at Onoville Marina. The new design needs to meet all resiliency standards and enhance the access to the Kinzua Reservoir. The design will also have to consider the size of boats that use the marina which reach up to 47 ft. in Length. The marina also experiences water level fluctuation throughout the year, including flooding and extremely low water levels mid-summer into the fall. The design firm will be tasked with paying close attention to the structural considerations needed to withstand the extreme water level fluctuations as well as other weather-related incidents and create an efficient launch that will accommodate multiple boats entering and exiting with boat lengths reaching up to 47 ft in length. If it is determined to be feasible with the current launch space, it is the desire of the county to be able to increasing the number of boats able to launch and return at the same time while having ample area for pre- and post-launch activities.

Cattaraugus County intends to enter in to a contract with a selected architectural/engineering firm to complete an analysis of the Onoville Marina Boat Launch and design a more efficient and sustainable launch area that will withstand years of use and weather-related incidents.

## III. Scope of Work

Please carefully read the following information that details the County's expectations in relation to the project scope of work. The selected contractor will provide the county with professional services to realize the successful implementations of all aspects of this scope.

### SITE ANALYSIS

- Complete an analysis of the current boat launch area including pre-and post-launch areas.
- Determine the best use of the launch space, paying close attention to water levels, weather related incidents, boat sizes and docking area.
- Develop at least three preliminary designs for CCEDPT and Onoville Staff to consider.
- Follow all Federal, State, and Local Laws and Ordinances while designing the launch.
- Develop a cost estimate of the final design.

The launch analysis will be the preliminary step in the design process. The chosen firm will evaluate the existing system identifying specific issues that can be rectified with a new design. The analysis will identify different opportunities and constraints for the launch system. The Analysis will be used as the basis for the redesign of the launch area.

### DESIGN CONSIDERATON

CCEDPT is requesting the firm to use the analysis of the boat launch area to design and engineer a launching system that will:

- To increase the capacity and ease flow of traffic in and out of the pre-and post-launch staging areas
- Design a system that will withstand water level fluctuations

- Design a system and traffic pattern that will increase the number of boats that easily and efficiently enter and exit the water without causing increase backup in the docking area, and pre- and post-launch area.

#### **Low-Impact Development**

- Low-impact development (LID) is a term used to describe a site planning and engineering design approach to manage stormwater runoff that preserves the site's natural hydrological and biological character. EDPT would like the design of the Onoville Marina Docking system to encompass low-impact development in site development.

#### **IV. Evaluation Criteria and Selection Process:**

All proposals shall be reviewed and evaluated by EDPT Staff. Those companies determined acceptable for the award based on an evaluation using the selection criteria reflected below, will be interviewed either in person, on-line or by phone whichever is deemed most appropriate by the selection committee.

- Quality of proposed staff filling key positions and record of previously completed projects (minimum of 3, but not more than 5) of similar scope and size completed within the past 5-10 years. Please include a verifiable record of completing projects on time and on budget. A record of providing services that fully met or exceeded the client's expectations.

- Proposed Project Process Plan that includes a process design that demonstrates a detailed and comprehensive understanding of the project scope of services. The plan/process design includes all the requisite resources and the proposed schedule meets the project required timeline for project completion. The individual proposed to act as the primary contact that has the requisite skills and direct experience necessary to successfully complete the project goals/objectives. The Process Plan accurately identifies all major challenges/opportunities and includes innovative/creative proposed solutions (best practices) that have produced verifiable positive results on past projects.

- Anticipated Project Schedule- Design Completion no later June 30<sup>th</sup>, 2025
- Total fee for services

#### **AWARD OF A CONTRACT**

After all interviews have been completed, the selection committee will forward their final recommendation for award to the Cattaraugus County Legislature for approval. The award will be made to the most qualified company after evaluation of all responses, interviews, a thorough review of their qualifications, completion of negotiations and acceptance of their fee.

The right is reserved to reject any and all responses received; and, in all cases, the CCEDPT will be the sole judge as to whether the response has, or has not, satisfactorily met the requirements of this RFP.

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