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Administrative Offices:  
Catt. County Dept. of EDPT  
303 Court St.  
Little Valley, NY 14755  
716-938-2310

## REQUEST FOR PROPOSAL

UPDATED MARCH 15, 2022

### QUESTIONS RECEIVED: March 11, 2022

1) What potential funding sources for the project have been acquired or have been investigated for procurement?

Current CCEDPT has been funded through the New York State Consolidated Funding Application for \$520,000 for the dock project. We are also working with our County Officials to procure the match funds.

2) Is there an established construction budget for the project?

We do not have an established budget at this time.

3) As the RFP reads, the current project is an initial phase of planning for redevelopment/reconstruction of the dock facilities. Our proposal is to include assessment and planning of the site. As this is a phased approach to the design, reconstruction and permitting of your project, will future phases be required to be put forth to RFP again for consultants, or can this be a continuation of the selected consultant's contract?

There will be future phases requiring RFP's for consultants.

4) If an interview is required, will it be virtual or in-person?

CCEDPT can make arrangements for either in-person or virtual interviews if needed.

### Onoville Marina Park Dock System Redesign and Construction

DATE: March 1st, 2022

FROM: Cattaraugus County Department of Economic Development, Planning and Tourism  
for Onoville Marina Park

#### I. General Information

Onoville Marina Park is located on the southwest side of the Allegheny River on the west bank of the Allegheny Reservoir, just north of the Pennsylvania state line. By car, Onoville Marina is roughly 8 miles south of exit 17 off Interstate 186 by way of West Perimeter Road, to the Marinas east is the Seneca Nation of Indians Territory. The Park is a popular retreat for many families throughout western New York and Pennsylvania. The land is owned by the US Army Corps of Engineers and is leased to the County to facilitate the Park and its operations.

The Department of Economic Development, Planning and Tourism (EDPT) oversees the operation of Onoville Marina Park. EDPT is seeking proposals from qualified firms to repair, revamp and/or reconstruct the current docking system. CCEDPT is looking for a firm that is able to look at the current construction of the dock, paying close attention to structural considerations and water level issues and create a design using the most appropriate and cost affective materials and construction techniques that will withstand years of use and weather related incidents. CCEDPT is looking for solutions that lower the amount of maintenance costs, increase accessibility and are convenient for the Onoville Marina Park Patrons.

All questions and proposals need to be submitted through the Onoville Marina Park Project site at: [www.CattCo.org/OMP202203Docks](http://www.CattCo.org/OMP202203Docks)

**Questions Due Electronically: March 11th, 2022**

**Proposal due: April 1st 2022 at 1:00 pm Eastern Standard Time**

Expected Start Date: TBD

Please contact Kate O’Stricker at [kmostricker@cattco.org](mailto:kmostricker@cattco.org) or by phone at 716-938-2320 for any questions or concerns.

## **II. Project Description**

EDPT is looking for a firm to design a sustainable approach to the redevelopment of the dock system at Onoville Marina Park. The redevelopment and design project should take into account the following:

- Minimizing the environmental impacts through sensitive siting improvements
- Protecting and enhancing habitat areas within and around the marina site
- Working to reduce maintenance costs and operations costs for increased efficiency
- Include the addition of a ADA compliant kayak launch and an observation/ fishing dock.

## **III. Scope of Work**

Please carefully read the following information that details the County’s expectations in relation to the project scope of work. The selected contractor will provide the county with professional services to realize the successful implementations of all aspects of this scope.

### **Site Analysis**

- All designs must adhere to Federal, State and Local Laws and Ordinances
- Dock design will be compatible with natural processes, esthetically pleasing, functional, energy- and water-efficient, cost-effective, universally designed, and as welcoming as possible to all segments of the population

Current dock analysis will be the preliminary step in the design process, to analyze potential development sites as it relates to the project. It will evaluate the existing system identifying specific site issues, such as physical, environmental, cultural, and legal attributes. The analysis will identify different opportunities and constraints for the dock system. The Analysis will be used as the basis for the dock repair and/or replacement plan and will reinforce the goal of the CCEDPT for a cost-effective, environmentally sensitive, and maintainable and sustainable approach to project development.

## **DESIGN CONSIDERATIONS**

### **Capacity of existing utilities and infrastructure (safety, water, electric, sanitary, and road design).**

- Verify power needs and existing capacity of docking system: other entities' (upgrades, meters, transformers, service, etc.),
- Verify marina capacity and ensure all utility services will be adequate for all proposed upgrades.
- Verify docking system will be able to withstand the seasonal water level fluctuation.

### **Low-Impact Development**

Low-impact development (LID) is a term used to describe a site planning and engineering design approach to manage stormwater runoff that preserves the site's natural hydrological and biological character. EDPT would like the design of the Onoville Marina Docking system to encompass low-impact development in site development.

RFP Submittal

#### **IV. Evaluation Criteria and Selection Process:**

All proposals shall be reviewed and evaluated by EDPT Staff. Those firms determined acceptable for the award based on an evaluation using the selection criteria reflected below, will be interviewed either in person, on-line or by phone whichever is deemed most appropriate by the selection committee.

- Quality of proposed staff filling key positions and record of previously completed projects (minimum of 3, but not more than 5) of similar scope and size completed within the past 5-10 years. Please include a verifiable record of completing projects on time and on budget. A record of providing services that fully met or exceeded the client's expectations.
- Proposed Project Process Plan that includes a process design that demonstrates a detailed and comprehensive understanding of the project scope of services. The plan/process design includes

all the requisite resources and the proposed schedule meets the project required timeline for project completion. The individual proposed to act as the primary contact that has the requisite skills and direct experience necessary to successfully complete the project goals/objectives. The Process Plan accurately identifies all major challenges/opportunities and includes innovative/creative proposed solutions (best practices) that have produced verifiable positive results on past projects.

- Anticipated Project Schedule
- Total fee for services

#### AWARD OF A CONTRACT

After all interviews have been completed, the selection committee will forward their final recommendation for award to the Cattaraugus County Legislature for approval. The award will be made to the most qualified firm after evaluation of all responses, interviews, a thorough review of their qualifications, completion of negotiations and acceptance of their fee.

The right is reserved to reject any and all responses received; and, in all cases, the CCEDPT will be the sole judge as to whether the response has, or has not, satisfactorily met the requirements of this RFP.

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**Questions Due Electronically: Proposal due: April 1<sup>st</sup>, 2022 at 1:00 pm Eastern Standard Time**

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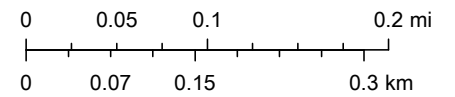
# Cattaraugus County GIS Map



8/31/2021, 10:51:23 AM

 Parcel Lines

1:9,028



Maxar

# ONOVILLE MARINA

Site Plan – Satellite View



Source: Esri, Maxar, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the  
User Communi